



C--ARCHITECT-ENGINEER SERVICES FOR VARIOUS GOVERNMENT OF JAPAN (GOJ) FUNDED PROJECTS COVERED BY THE DEFENSE POLICY REVIEW INITIATIVE (DPRI) UNDER THE COGNIZANCE OF NAVAL FACILITIES ENGINEERING COMMAND,

Solicitation Number: N6274209R0011

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ALL INFORMATION NEEDED FOR INTERESTED PARTIES TO SUBMIT A STANDARD FORM (SF) 330, ARCHITECT-ENGINEER QUALIFICATIONS, IS CONTAINED HEREIN. THERE IS NO RFP PACKAGE TO DOWNLOAD.

Engineering and Design Services are required for an Indefinite Quantity Contract for various projects funded by the Government of Japan (GoJ) direct cash contributions (or otherwise referred to as the Mamizu funds) for the development of infrastructure and facilities covered by the Defense Policy Review Initiative (DPRI). NAVFAC Pacific is the Department of Defense's Executive Agent for Construction on Guam and is the designated design and construction agent for the DPRI associated with the rebasing of approximately 8,000 Marines and their dependents from Okinawa to Guam.

The contract coverage is primarily in Guam, U.S.A., but may include work in the Commonwealth of the Northern Mariana Islands (CNMI) or in locations anywhere in the Pacific and Indian Oceans under NAVFAC Pacific's areas of responsibility. Planned projects include, but are not limited to, new construction and repair and alteration of base development facilities (including barracks, dormitories, administrative facilities, educational facilities, dining facilities, fire/police stations, fitness centers, gymnasiums, ball fields, and child development centers).

Architect-Engineering and Engineering Services required under this contract include, but are not limited to, the preparation of project engineering documentation, DD 1391's, preliminary and final plans and specifications including preparation of Design-Build (DB) Request for Proposal (RFP) contract documents or Design Bid Build (DBB) contract documents, technical reports including engineering investigations and concept studies, preparation of facilities concept studies, facilities analysis concept development (FACD/charrettes), construction cost estimates, operations and maintenance manuals, record drawings, shop drawing reviews, redi-check reviews and construction consultation and geotechnical investigations as required for design, analysis and studies. Other support services may include post-construction award services; construction surveillance and inspection services; operational and maintenance support information services; and other miscellaneous post-construction award services.

All work shall be performed in accordance with applicable Federal, State, and local policy, guidance, regulations, and laws including, but not limited to the Unified Facilities Criteria (UFC) Design Procedures, MIL-HDBK-1190 Facility Planning and Design Guide, and UFC 4-010-01 DoD Minimum Antiterrorism Standards for Buildings.

NAVFAC Pacific currently uses the following software applications: WINDOWS XP Workstation, Microsoft Office 2003 Professional (Word 2003, Powerpoint 2003, Excel 2003, Access 2003, Project 2003), Adobe Acrobat 8 Professional, and AutoDesk's AutoCAD 2006. In accordance with the contract or task order statement of work, the contractor shall complete necessary tasks and submittals or submit various reports to the Government that are readily useable in these applications without further adjustments.

Evaluation and selection will be based on the most highly qualified firm upon evaluation of the selection criteria stated herein. The A-E must demonstrate their and each key consultant's qualifications with respect to the published selection criteria for all services. Selection criteria 1 through 9 are listed below in descending order of importance. Specific selection criteria include:

1. Specialized Experience: Firm's demonstrated recent experience with regard to design of base development facilities including performing Design Charrettes/Functional Analysis Concept Developments (FACD) and preparation of design-build and design-bid-build contract documents similar in size, complexity, and dollar value (approximately \$50-100 million or more in construction value [FY08 dollars] per project/contract). Base development facilities include, but are not limited to, barracks, dormitories, administrative facilities, educational facilities, dining facilities, fire/police stations, fitness centers, gymnasiums, ball fields, and child development centers. Individual features (barracks, dormitories, administrative facilities, educational facilities, dining facilities, fire/police stations, fitness centers, gymnasiums, ball fields, and child development centers) do not have to be within a single project scope; however, projects that contain several or all features may be given more favorable consideration than projects that contain only individual features. Also, base development projects designed and constructed in environments similar to Guam (remoteness, corrosiveness, etc.) will be considered more favorably. List a maximum of ten (10) relevant projects completed in the past ten (10) years which best describe experience in design of base development projects discussed above. A project or contract is defined as either a stand-alone contract or a single task order, or an accumulation of related task orders under the same Indefinite Delivery Indefinite Quantity (IDIQ) contract having the features described above.

2. Professional Qualifications and Technical Competence of the Individual Design Team Members: Key personnel are identified as the Principal/Program Manager and Project Managers in the following disciplines: Architectural, Structural, Civil, Mechanical, Electrical, and Geotechnical. Limit submission to not more than ten (10) key personnel including the Principal/Program Manager, the Project Managers for each of the six major disciplines described above, and three other key personnel deemed by the firm to be most important to the success of the

team. For all 10 key personnel, explain the scope of responsibilities in the proposed organization and how the firm's organizational construct is most appropriate considering effectiveness and cost factors.

a. Active U.S. professional registration.

b. Past experience in the types of work described in Evaluation Factor 1 or evidence of similar relevant experience (with present and other firms) and roles of staff members specifically in design of base development projects described in Evaluation Factor 1. Provide up to a maximum of five (5) relevant projects for each key person. A project or contract is defined as either a stand-alone contract or a single task order, or an accumulation of related task orders under the same Indefinite Delivery Indefinite Quantity (IDIQ) contract having the features described above.

3. Past Performance: Firms will be evaluated on past performance with respect to work quality, compliance with schedules, cost control (with emphasis on projects addressed in Evaluation Factor (1)), and cooperation and responsiveness. Firms should include any letters of commendation or awards. Firms will also be evaluated on performance evaluations obtained from the Architect-Engineer Contract Administration Support System (ACASS).

4. Ability to perform the work in the required time and capacity to accomplish a variation of taskings simultaneously.

5. Extent to which firms identify and commit to small business (SB), small disadvantaged business (SDB), women-owned small business (WOSB), historically underutilized business zone small business (HUBZoneSB), historically black college or university and minority institution (HBCU/MI) and veteran-owned small business (VOSB), and service disabled veteran-owned small business (SDVOSB) in performance of this contract, whether as a joint venture, teaming arrangement, or subcontractor.

a. Past performance in utilization of small business concerns. Provide (1) historical data on utilization of SB, SDB, WOSB, HUBZoneSB and SDVOSB over the past three years showing dollar value, percentage of work (of total contract revenues) subcontracted to large businesses, SB, SDB, WOSB, HUBZoneSB, SDVOSB, and HBCU/MI; (2) Information on national awards received within the past five years for outstanding support to SB concerns. National awards received within the last five years will be considered more favorably than national awards beyond five years; (3) Information showing ratings received on completed projects with regards to the firms implementation of subcontracting plans; (4) Information on any existing, planned or pending mentor-protg agreements under either the DOD or SBA 8(a) Programs; (5) Information on use of Community Rehabilitation Program organizations certified under the Javits Wagner O Day Program by the National Industry for the Severely Handicapped (NISH) or the National Industry for the Blind (NIB); and (6) Final SF 294s on projects/contracts completed within the past 3 years, and if subcontracting goals were not met, provide an explanation.

b. Participation of small business concerns in this project. Identify each subconsultant by name, discipline and size status and also identify, in terms of dollar values and percentage of total proposed price, the extent of work you will perform as the prime contractor.

Firms are advised that the Government-wide goals for the total value of all prime contracts per fiscal year are 23% to SB, 5% each to SDB, WOSB and 3% each to HUBZone SB and SDVOSB, and 5% to HBCU/MI. NAVFAC's FY09 subcontracting targets in terms of percentages of total subcontract effort are: SB - 65%; SDB - 16.18%; WOSB - 14.53%; HUBZone SB - 1.42%; VOSB - 3%; and SDVOSV - .3%. Firms not intending to subcontract and/or not meeting the respective SB goals should provide a detailed explanation why subcontracting would not result in efficient contract performance. In order to receive proposal evaluation benefit as HUBZone SB either as

prime or subconsultant, proposed HUBZoneSBs must be certified by the Small Business Administration. Prime contractors may determine whether a prospective subconsultant is a certified HUBZone by accessing the Central Contractor Registration (CCR) at www.ccr.gov.

6. Sustainable Design: Firms will be evaluated in terms of their knowledge and demonstrated experience in applying sustainability concepts through an integrated design approach and designing in accordance with the U.S. Green Building Council, Leadership in Energy and Environmental Design (LEED) Green Building Rating System. Identify examples indicating design team (including consultants) experience and concepts employed, LEED certification points anticipated and final LEED points awarded, and LEED certified professionals proposed for this contract.

7. Quality Control Program: Firms will be evaluated on the acceptability of their internal quality control program used to ensure technical accuracy and discipline coordination of plans and specifications. List responsible key personnel.

8. Firm's location in the general geographical area of the project; provided, that application of this criterion leaves an appropriate number of qualified firms, given the nature and size of the contract.

9. Volume of Work: Firms will be evaluated in terms of work previously awarded to the firm by the Department of Defense (DOD) within the past 12 months with the objective of effecting an equitable distribution of DOD A&E contracts among qualified A&E firms, including small and small disadvantaged business firms and firms that have not had prior DOD contracts.

Include the following items in Section H, Block 30 of the SF 330: (1) a summary of qualifications in narrative discussion addressing each of the above selection evaluation criteria, (2) an organization chart of the proposed team showing the names and roles of all key personnel listed in Section E with the associated firm as listed in Section C, (3) your DUNS, CAGE, and TIN numbers, and (4) evidence that your firm is permitted by law to practice the professions of architecture or engineering, i.e., State registration number.

The planned contract type is an Indefinite Delivery-Indefinite Quantity (IDIQ) type contract where work will be ordered via task orders on an as-needed basis during the life of the contract provided the Government and the contractor agree on the amount. Each task order will be a firm fixed price A-E contract. The duration of the contract will be for one (1) year from the date of initial contract award with four (4) additional one-year option periods. The total amount that may be paid under this contract (including option years) will not exceed \$50,000,000 for the entire contract term. The options may be exercised within the time frame specified in the resultant contract at the sole discretion of the Government subject to workload and/or satisfaction of the A-E performance under the subject contract. There will be no synopsis in the event the options are exercised. The minimum guarantee for the entire contract term (including option years) is \$50,000. There will be no ! dollar limit per task order and no dollar limit per year. No other general notification to firms for other similar projects performed under this contract will be made. Estimated award timeframe is October/November 2009. This proposed contract is being solicited on an unrestricted basis.

All contractors are advised that registration in the DOD Central Contractor Registration (CCR) Database is required prior to award of a contract. Failure to register in the DOD CCR Database may render your firm ineligible for award. For more information, check the DOD CCR Website at <http://www.ccr.gov>. The Federal Acquisition Regulations (FAR) will require the use of On-Line Representations and Certifications Application (ORCA) in Federal solicitations as part of the proposal submission process. Offerors are required to complete the ORCA on-line via website <http://orca.bpn.gov>. Refer to FAR 52.204-8 Annual Representations and Certifications (Jan 2006).

Joint Ventures (JV), Limited Liability Companies (LLC), and Limited Partnerships (LTD) shall submit the following additional documentation regarding their business entities: a. A copy of the JV, LLC or LTD agreement.

b. A detailed statement outlining the following in terms of percentages where appropriate:

(1) The relationship of the team/partners/parties in terms of business ownership, capital contribution, profit distribution or loss sharing.

(2) The management approach in terms of who will conduct, direct, supervise, and control.

(3) The structure and decision-making responsibilities of the partners/parties in terms of who will control the manner and method of performance of work.

(4) Identify (by name and title) the personnel having the authority to legally bind the partners/parties (including authority to execute the contract documents).

c. A list of partners/parties, to include company name, DUNS and CAGE numbers, address, point of contact, Email address, phone number and facsimile number.

Large Business firms who are short-listed will be required to submit a subcontracting plan as part of the interview. The selected A-E firm may be required to participate in a pre-fee meeting within seven days of notification and provide a fee proposal within twenty days of the meeting. The contract will require that the selected A-E firm have e-mail and Internet on-line access for routine exchange of correspondence. Fee proposals may be subject to an advisory audit performed by the Defense Contract Audit Agency.

The awarded contract will be subject to specific provisions addressing the avoidance of organizational conflicts of interest, including NFAS 5252.209-9300 Organizational Conflicts of Interest. The selected firm, its subsidiaries or affiliates may be tasked to assist in the preparation of a statement of work, a plan, or a specification for a construction project.

A-E firms which meet the requirements described in this announcement are invited to submit a completed Standard Form (SF) 330, Architect Engineer Qualifications. The SF 330 shall be submitted in two (2) separate volumes. Volume I shall contain Part I of the SF 330 (Contract-Specific Qualifications) and Volume II shall contain Part II of the SF 330 (General Qualifications), letters of commendation or awards, and final SF 294's /Individual Subcontracting Reports. The printed format for both Volumes shall be in an 8-1/2" x 11" paper format, bound in a 3-ring binder, typed with a minimum 10-point font size, and one-sided. Volume I shall be limited to 200 pages including photographs and/or drawings. All pages exceeding the 200-page limitation for Volume I will not be considered. Page numbers must be shown on each page in Volume I with the exception of Title Sheets, Table of Contents, Organization Chart, and Tabs. Any information/pictures contained on the tabbed sheets will not be considered for evaluation. Volume II is not subject to a page limitation and does not need to be numbered. Except for the Organization Chart, sheets larger than 8-1/2" X 11" including fold-out sheets will not be accepted. Double-sided pages will be counted as two pages. Any other information submitted such as company brochures, leaflets, etc., will not be considered.

Responses are due to later than 2:00 p.m. Hawaii Standard Time (HST) on June 24, 2009. Send responses to the following address: Commander, Code NAVFAC PAC ACQ13 (A-E Solicitation No. N62742-09-R-0011), Attn: Mailroom (MS2), NAVFAC PACIFIC, 258 Makalapa Drive, Suite 100, Pearl Harbor, HI 96860-3134. This address

is for all deliveries, including US Mail, courier service and/or personal delivery services. Late responses will be handled in accordance with FAR 52.215-1. The delivery address is inside a military installation; therefore, strict security measures are in force and delays should be anticipated. Electronic (e-mail, facsimile, etc.) submissions are not authorized. Firms responding to this advertisement are requested to submit two (2) paper copies of Volume I, one (1) paper copy of Volume II, and one CD electronic copy of both Volumes. Notifications will be sent via email; therefore, please include an email address in Block 8 of the SF 330.

Offerors are advised that by submission of their Standard Form (SF) 330, Architect-Engineer Qualifications, they are consenting to the information in their SF 330 being released to officials of the Government of Japan who may be observing the slate/selection process.

All questions should be submitted in writing and forwarded via e-mail to Donna Matsuura, donna.matsuura@navy.mil, AND copy to Melvin Yoshimura, melvin.yoshimura@navy.mil, as soon as possible but no later than June 5, 2009. Questions submitted after June 5, 2009 may not be addressed due to time constraints.

All potential offerors are advised to check daily the NECO website, <https://www.neco.navy.mil/>, or Federal Business Opportunities website, <https://www.fbo.gov/>, for any additional modifications pertaining to this presolicitation notice.

THIS IS NOT A REQUEST FOR PROPOSALS.

Contracting Office Address:

N62742 NAVFAC PACIFIC, ACQUISITION DEPARTMENT 258 Makalapa Drive Suite 100 Pearl Harbor, HI

Point of Contact(s):

Donna Matsuura 808-471-2235 Melvin Yoshimura, 808-474-5406, email: melvin.yoshimura@navy.mil or Donna Matsuura, 808-471-2235, email: donna.matsuura@navy.mil

Opportunity History

- **Original Synopsis**

May 22, 2009

7:55 pm